

BANGOR UNIVERSITY

HEALTH AND SAFETY COMMITTEE

Meeting: 24th October 2018

Present: Prof. G Roberts (Chair), Miss S Barnes, Mrs T Hibbert, Mr A Jones, Dr L Jones,
Dr J Latchford, Dr K Mundy, Mr D Owen,

Property & Campus Services listed as the University's Landlord.

- ii. *Training for Senior Staff:* A number of Senior Staff attended IOSH Directing Safely training in July. Attendance at this course is an institutional KPI, with attendance encouraged for all Directors, Deans and PVCs.

The matter of training for Council members was raised and it was noted that each new Council member receives a briefing from the University Secretary that includes health and safety.

- iii. *UCEA Leadership & Management – Gap Analysis:* The Task Group has considered in detail the draft Gap Analysis on each point of the UCEA Leadership & Management Standards for Council and Executive Leadership. Performance is now included in the Annual Report.
- iv. *University H&S Policy Statement, Review:* The Task Group will review the Policy Statement shortly, with a view to the Statement being considered by the H&S Committee at its January 2019 meeting.
- v. *Internal Audit:* The University's (external) auditing team has undertaken an Internal Audit of Health and Safety Governance and the Task Group has initially considered the Report's contents. It was highlighted that the Report indicates:
 - a) The University's arrangements for the management of health and safety offered Council 'reasonable assurance'.
 - b) The Report included seven 'low' level recommendations and one 'medium' recommendation relating to recording of staff training activity.

The Task Group will report on the Action Plan to address recommendations at the January 2019 H&S Committee.

546. AUDIT / REVIEW REPORTS

Since the last Committee, Health and Safety (HSS) has completed the Health and Safety Management Systems audit of the Management Centre.

The audit considered the overarching Health and Safety Management Arrangements, together with three themed hazards: Compliance with Statutory Obligations, Food and Kitchen Safety and Food and

- I. The number of PACS led construction in-house H&S Inspections increased significantly to 258 (129 in 16/17). 65.5% related to Contractors' working practices with the remainder associated with University staff activities. 91% of the Inspections identified a 'Good Standard', 6% resulted in a 'Warning' being issued and 3% found a 'Serious Breach'. All serious breaches related to Contractor activities.

548. REPORT ON PROPERTY & CAMPUS SERVICES (PACS) MATTERS

A written report was tabled at the meeting and the